March 23, 2020

**VIA E-MAIL ONLY**

CONTRACTOR/SUB-CONTRACTOR/EMPLOYEE NAME

BUSINESS/PERSONAL ADDRESS

E-MAIL ADDRESS

**RE: EXEMPTION FROM EXECUTIVE ORDER NO. 107**

Dear CONTRACTOR/SUB-CONTRACTOR/EMPLOYEE NAME:

* **The purpose of this letter is to advise you that as a member of the construction industry, you are exempt from the “stay at home” directive of Governor Phil Murphy’s Executive Order No. 107, signed into law on March 20, 2020.**
* **Because Executive Order No. 107 specifically lists “construction workers” as employees who need to be present at their work site in order to perform their job duties, you are permitted to leave your home and continue working on-site.**
* **You may show this letter to law enforcement if you are stopped commuting to or from work and questioned for not remaining at home as otherwise required by Executive Order No. 107.**

Please be advised that Executive Order No. 107 generally directs all New Jersey residents to stay at home and closes all non-essential retail businesses until further notice. The order further provides that for most other businesses and non-profits, employers must accommodate their workface for telework or work-from-home arrangements. However, the order recognizes certain businesses and industries where employees cannot perform their functions remotely. The order lists numerous examples of employees who must be present at their work site in order to perform their job duties, including but not limited to construction workers, law enforcement officers, and store clerks, among others. (EO 107, ¶ 11).

As such, as a member of the construction industry, you are exempt from the “stay at home’ directive of Executive Order No. 107, and may leave your home to continue working in-person or on-site as needed. You may show this letter to law enforcement if you are stopped commuting to or from work and questioned for not remaining at home as otherwise required by the order.

For questions or additional information on COVID-19/Novel Coronavirus, please visit the State of New Jersey business portal at <https://covid19.nj.gov/>.

Sincerely,

EMPLOYER NAME